

DIOCESE OF KOOTENAY

	This Item	Replaces
File:	5.6.8	5.6.8
Date:	March 2011	May 1994

Origin: Diocesan Council
Status: Guidelines and Instructions
Distribution: All Parishes
Subject: Car Replacement Fund

Note: Effective March 12, 2011 this fund will no longer be available for clergy who are new to the Diocese.

The Car Replacement Fund was established to assist Clergy and Diocesan workers with the purchase of new vehicles and so assure that they have safe and reliable transportation. It is a "Contributory Fund" in that the Clergy, the Parish and the Diocese all make contributions on a monthly basis according to rates determined from time to time by the Administration Committee or Diocesan Council.

- A: The member of the clergy makes a monthly contribution to the Fund by deduction from stipend which is forwarded to the Diocesan office by the Parish treasurer.
- B: The parish also makes a monthly contribution to the Fund, through the Synod office, which accumulates and credits such amounts to the account of the member of the clergy.
- C: The Diocese makes a contribution from its general budget, for each month in which both (a) clergy and (b) parish shares are paid in full. Such contributions are credited at year end or upon withdrawal.
- D: Upon withdrawal, a further credit of interest on the total of A and B and C which have been paid into the fund is made.
- E: The interest rate shall be set from time to time by the Administration Committee.
- F: When a member of the plan retires or transfers from the Diocese, the funds accrued in the Car Purchase Plan by that member (member's portion, parish portion, Diocesan portion, plus interest - minus required taxes) shall be paid out in full upon request of the member.

Effective March 12, 2011, clergy currently employed by the Diocese and contributing to the fund may cease further contributions. If the Finance Manager is so notified, parish and Diocesan contributions will also cease. Funds remain on deposit until retirement, departure from the Diocese, or withdrawal for purchase of a new or approved used vehicle.

Funds may be withdrawn by making written application to the Administration Committee, for the purpose of purchasing a new vehicle, or a used vehicle when a favorable mechanical evaluation has been secured from an independent mechanic, and providing the information about make, model, year, value of trade-in etc.